**ASCC Assessment Panel**

Approved Minutes

Friday, February 26th, 2021 9:00AM – 10:30PM

CarmenZoom

**Attendees**: Anderson, Hilty, Kusaka, Lam, Putikka, Oldroyd, Rush, Samuels

1. Approval of 02/12/21 Minutes
   * Rush, Putikka, **unanimously approved**
2. History 3232 GE Assessment Report
   * Course grades and assignment grades are typically not appropriate for GE assessment, since they evaluate more than the ELOs.
   * SEIs were provided, which is not advised since they do not address the ELOs.
   * The Panel would like the department to resubmit the report, either with new data collection or with data collected for this report and evaluated based on ELOs only.
   * Recommendation for improvement: The Panel would highly recommend scheduling a time to speak with Shelby Oldroyd to discuss the Assessment Report and ways to best implement the above feedback into future Reports.
3. History 3013 (existing course with GE Historical Study; request for 100% DL)
   * *On page 2 of the syllabus, under “General education goals and expected learning outcomes”, only the goal is listed. Please also include the GE ELOs.*
   * *On page 5 of the syllabus under “Grading Scale”, please provide a grading scale that reflects the number of points or a percentage that a student must earn to be awarded a specific letter grade.*
   * *The course is mentioned having a prerequisite of English 1110.xx on the curriculum.osu.edu course change sheet submitted, but this prereq is not listed in the syllabus. The Panel recommends adding this to the syllabus.*
   * *On page 1 of the syllabus, Email Office hours are mentioned. The Panel suggests clarifying how office hours will be conducted, as they are unclear whether this is a time where the instructor will be available via email or if this is a time period the instructor is available for synchronous sessions with students.*
   * Putikka, Rush, **unanimously approved** with *four recommendations* (in italics above)
4. History 3312 (existing course with GE Historical Study; request for 100% DL)
   * The Panel requests a resubmission be uploaded of this file as it appears to be a draft syllabus that may have uploaded erroneously given the document is difficult-to-read and constructed using primarily the track changes feature.
   * **No Vote**
5. Psychology 2300 (existing course requesting 100% DL)
   * **On page 2 of the syllabus, under “mode-of-delivery”, the Panel asks for clarification surrounding the third bullet point “There are many opportunities for synchronous and asynchronous interaction with instructors and each other”. They ask that you provide examples of what this interaction could look like in both a synchronous and asynchronous setting.**
   * *The Panel would like the instructor of the course to consider how they can form and keep a significant, active presence within an asynchronous option of this course in order for students to have a connection with the course instructor and feel a part of a classroom community.*
   * Samuels, Putikka, **unanimously approved** with **one contingency** (in bold above) and *one recommendation* (in italics above)
6. Design 2700 (existing course requesting 100% DL)
   * *The Panel would like more details to the assignments as found on page 3 in order to assist with student clarity in the asynchronous learning environment.*
   * Rush, Putikka, **unanimously approved** with *one recommendation* (in italics above)
7. Design 2750 (existing course requesting 100% DL)
   * *The Panel suggests adding additional information, such as weekly quiz content or length of weekly responses, to the grades found on page 3 of the syllabus.*
   * *The course has a prerequisite, as listed on the curriculum.osu.edu form, that is not listed on the syllabus. The Panel recommends adding the prerequisite to the syllabus.*
   * Rush, Samuels, **unanimously approved** with *two recommendations* (in italics above)
8. History 1682 (existing course with GE Historical Study & GE Diversity-Global Studies; request for 100% DL)
   * The Panel feels as if the course has not been scaled properly for a 7-week course and requires the direct instruction hours to go from three hours to six hours in order to be in-line with credit hour standards. They would like to see additional information about how this course meets the proper hours of direct instruction required for a seven-week course.
   * **No Vote**
9. Italian 2055 (existing course with GE VPA; request for 100% DL)
   * *The Panel would like to suggest recording the synchronous lectures for later viewing by students and post them to CarmenCanvas.*
   * Rush, Samuels, **unanimously approved** with *one recommendation* (in italics above)